

**REGULAR COUNCIL MEETING #1
JANUARY 14 , 2008**

The Regular Meeting of Council of the City of Camrose was held in Council Chambers, City Hall on Monday, January 14, 2008 with the following persons in attendance:

Council: Mayor C. Mastel; Councillors G. Galenza; I. Nielsen; K. Pratt; W. Thronson; D. Shillington; M. Lindstrand, Ray McIsaac and J. Howard.

Administration: Manager – B. Hamblin; Manager of Corporate and Protective Services – D. Herle; Manager of Financial Services – D. Urkow; Assistant Engineer – J. Enarson; Planner – B. Hisey.

Mayor Mastel called the meeting to order at 5:00 pm and Pastor Morris offered a prayer.

A-1 and A-2 ADOPTION OF AGENDA/MINUTES:

Adoption of Agenda

MOTION #1/08 Moved by Lindstrand - seconded by Pratt that the agenda of Regular Council Meeting #1/08 be approved, as circulated. MOTION CARRIED 9-0

Adoption of Minutes

MOTION #2/08 Moved by Shillington - seconded by Howard that the minutes of Regular Council Meeting #25/07 held December 17, 2007 be approved, as circulated. MOTION CARRIED 9-0.

A-3 BUSINESS ARISING OUT OF THE MINUTES: - Nil –

B-15 CITY ASSESSOR APPOINTMENT:

Manager of Financial Services Diane Urkow introduced Council to Stan Dilworth our new City Assessor.

MOTION #3/08 Moved by Lindstrand – seconded by Thronson that Stan Dilworth be appointed as City Assessor for the City of Camrose effective January 7, 2008. MOTION CARRIED 9-0.

**B-1 PUBLIC HEARING re: BY-LAW #2570/07
FEES AND CHARGES - PLANNING AND DEVELOPMENT**

(Cross reference C-4)

Mayor Mastel declared the Public Hearing opened and asked for submissions with regards to the proposed By-Law. As no written or verbal submissions were received, the Public Hearing was then adjourned. By-Law #2570/07 will be dealt with later on the agenda.

B-2 CAMROSE TOBACCO REDUCTION COALITION PRESENTATION:

Colleen Lindholm, on behalf of the Camrose Tobacco Reduction Coalition, introduced members of the Committee, and outlined the work that the Committee is involved in our community.

MOTION #4/08 Moved by McIsaac – seconded by Shillington that Council accept the Camrose Tobacco Reduction Coalition presentation. MOTION CARRIED 9-0.

B-3 GOLF PRO MANAGER CONTRACT:

Paul Nielsen, Manager of Community Services, reviewed the two year contract with Bill Penny Golf Services Inc. and advised that the Golf Pro Hiring Committee unanimously supports this recommendation.

MOTION #5/08 Moved by McIsaac – seconded by Pratt that the City of Camrose enter into a two year management contract with Bill Penny Golf Services Inc. for the position of Pro-Manager for the operation and management of the pro-shop and food services at the Camrose Golf Course, for the 2008 and 2009 golf seasons commencing on January 1, 2008 and ending on December 31, 2009 and that the Mayor and Corporate Services Manager be empowered to execute same. MOTION CARRIED 9-0.

MOTION #11/08 Moved by Lindstrand – seconded by Howard that the City of Camrose Salary Grid and Pay Schedule, attached hereto, be adopted effective January 1, 2008, and that funding be provided from the 2008 General Operating Budget.
MOTION CARRIED 8-0.

B-11 **PERSONNEL POLICY AMENDMENTS:**

Damian Herle, Manager of Corporate and Protective Services, advised Council that the amendments to the Personnel Policy addresses shift differential and maternity leave provisions.

MOTION #12/08 Moved by Nielsen –seconded by Pratt that the attached Personnel Policy amendments are hereby approved effective January 1, 2008.
MOTION CARRIED 8-0.

Councillor Galenza returned to the Council Chambers.

B-12 **BY-LAW ENFORCEMENT 2007 4TH QUARTER AND 2007 ANNUAL REPORT:**

MOTION #13/08 Moved by Nielsen – seconded by Shillington that the By-Law Enforcement 2007 4th Quarter and 2007 Annual Report be received as information.
MOTION CARRIED 9-0.

B-13 **BUILDING INSPECTOR'S MONTHLY REPORT - DECEMBER, 2007:**

MOTION #14/08 Moved by Nielsen – seconded by Shillington that the Building Permit Report issued during the period December 1, 2007 to December 31, 2007 be received as information.
MOTION CARRIED 9-0.

B-14 **CHANGE IN COUNCIL MEETING DATES:**

Along with the changes to Council meeting dates, it was agreed to change the meeting date scheduled for Easter Monday.

MOTION #15/08 Moved by Lindstrand – seconded by Mclsaac that Council authorize the change in Council Meeting dates for:
Monday, February 11, 2008
Monday, March 24, 2008
Monday, October 13, 2008
Monday, December 8, 2008
Monday, December 22, 2008
to be rescheduled to
Monday, February 4, 2008
Monday, March 31, 2008
Tuesday, October 14, 2008
Monday, December 1, 2008
Monday, December 15, 2008
MOTION CARRIED 9-0.

B-16 **PUMP STATION MAINTENANCE OPERATOR:**

MOTION #16/08 Moved by Lindstrand – seconded by Galenza that Administration be authorized to hire an Operator to work in the utilities area of pump station maintenance.
MOTION CARRIED 9-0.

B-17 **EMERGENCY MANAGEMENT BY-LAW re: PREPARATION OF:**

Councillor Shillington advised that an updated Emergency Management By-Law will be required in the near future and is recommending that the Mayor and three members of Council be appointed to the Emergency Management Committee.

MOTION #17/08 Moved by Mclsaac – seconded by Howard that an updated Emergency Management By-Law be submitted to Council including the Mayor and three members of Council to be appointed to the Emergency Management Committee.
MOTION CARRIED 9-0.

